

**AYETA CHARITABLE HANDS AFRICA**

**THE CONSTITUTION**



# **AYETA CHARITABLE HANDS AFRICA**

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# **AYETA CHARITABLE HANDS AFRICA**

## **PREAMBLE.**

The founders of the Ayeta charitable hands Africa write this constitution on our own consent of reason to self-guide us, protect our rights in the organization where necessary as all the members of [ACHA]. This constitution will provide all paternal guidelines, thus rules of regulations, mode of conduct, the legible encounters and changes that will prevail at any given time. Together as the board of the organization, collaborate for the purpose of providing transitional home and rehoming services for the orphans and other vulnerable children in Namisindwa district and surrounding areas of eastern region. We care take for the children's physical and emotional well-being and development.

Realizing the need for the transitional home, with the rehoming services and with the help and of the best interest of children. This organization is determine to provide emergency protective care resettlement opportunities for vulnerable children within the community. This organization shall not discriminate on grounds of one's race and color, language, religion, sex and age. Considering that all human beings are created in the image of God.

Therefore as members of the [ACHA] solemnly all proclaim, agree and manifest to this constitution as a guiding tool and document to all present and future members. All members shall abide and keep due to this constitution in the process of executing the objectives of the organization.

We therefore by this date of ...11...03...2021. Take an oath and commit ourselves to serve faithfully to the consent, aims and obligations as specified in this constitution of this organization ACHA].

## **ARTICLE 1: NAME, NATURE, ADDRESS, REGISTERD OFFICE AND REGION OF ORPERATION.**

### **NAME**

The name of this organization shall be called, the **Ayeta charitable hands Africa.**

### **NATURE OF THE ORGANISATION.**

The organization shall be a private nonprofit, non-tribal, nonpolitical, nonsectarian and non-governmental organization. A body cooperate worth a common seal, perpetual succession worth capacity to sue or to be sued.

### **THE REGISTERED OFFICE.**

The registered office of the organization shall be located in the republic of Uganda in Namisindwa district with its headquarters in Rwanda trading center Bubutu Sub County.

### **REGION OF OPERATION**

The organization shall exercise its obligations in eastern Uganda as the base while doing various activities country wide as far as our aims and objectives are meet.

### **ADDRESS**

The address of the organization shall be PO Box 1534, Mbale, Uganda

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## ARTICLE 2: VISION AND MISSION STATEMENT

### VISION:

Our vision is to ensure that no child suffers or perishes from neglect. Abuse or deprivation and that every child grows up in a loving home. Mainstreaming the Orphan, Semi Orphan and Street children in the national building by providing care, support & protection through shelter, food, sports and education is our mission. On the part of the education, our future goal prospect is to buy land and build an orphanage school to aid give support to the less fortunate kids with disabilities thus the vulnerable children and the deaf.

### MISSION STATEMENT

Our mission is to provide emergency protective care, a transitional home and community resettlement service for orphans and other vulnerable children in eastern Uganda.

### OUR VALUES

We believe that every child deserves a loving home, a family and parents or care takers who cater for their physical and emotional well-being and development.

We believe that children belong in homes and families not in institutions. Among our core values are love, care, compassion and philanthropy.

### OUR MOTIVATIONS

The idea of [A.C.H.A] was conceived by two brothers who are passionate about their well-being of children and that have the over the year volunteered their time to and given of themselves and their resources to children in various orphanages and babies homes. It is our conviction that children should that children should grow up fully integrated into the community. A babies or children's home should be a temporary place to transitional resettlement into permanent homes. Currently, community resettlement services for orphans and other vulnerable children are non-existent in Namisindwa.

Our board is comprised of board members who share the same values, vision and compassion for the well-being of children. From children, we derive joy and we are convinced that it is our duty to give back that same joy to the children that need it.

The national strategic program plan of interventions [NSPP 2011/12-2015/16 for orphans and other vulnerable children [OVC] estimated that there 2.4 million orphans in Uganda and 8.1 million children in need of external support. We anticipate that number has risen over the past two years. Furthermore, Uganda media is circulated with stories of desperate mothers who have dumped babies in latrines, bushes and dustbins or other unpleasant places. Such stories and statistics break our hearts and challenge us to do something. The call for the need of the togetherness hands to help nurture for the future of the moderate people of this world.

Namisindwa has a rapid expanding population and one of the highest HIV rates in the country. These two reasons make the rate of baby's abandonment higher than in any other regions, leaving an unmet need for family resettlement in the region.

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Through our interactions with Namisindwa police and Namisindwa regional referral hospital [NRRH], we came to learn that approximately 4 children need emergency protective care every month in the region. We also learn that police, the probation officer and the hospital are struggling to find protective care for such children since the only children's home in the region is congested.

## ARTICLE 3: OBJECTIVES AND AIMS

**Our objective are in line with the national orphans and other vulnerable children policy [NOOVCP] and as follows.**

1. To provide emergency protective care, a transitional home and community reintegration services for orphans and other vulnerable children.
2. To operate as an approved registered and compliant babies home in accordance with approved home regulations [2009] and reviewed children and babies home rules [ 1991]
3. To provide a safe shelter and family like environment for orphans and other vulnerable children who have no one else to take care of them.
4. To provide children under our care with adequate diet, clothing, access to safe health care, age appropriate education and guidance, while protecting them from neglect, discrimination, violence and abuse.
5. To endeavor to connect with existing loving family that can provide proper care for the children. Where the child is unable to return to his or her parents or extended family, to connect children under our care with loving foster and adoptive parents with whom they can experience one on one affection and close family relationships.
6. To reduce vulnerability by providing support for care takers and the families of vulnerable children in the field such as education, health, family planning and resourcefulness.
7. To protect each child's rights to heritage, religion and tribal linkage.

## ARTICLE 4: MEMEBERSHIP

In order to stream line roles and responsibilities of members, the following titles and structures have been put in place.

### 1.0 Qualification of membership

**[I]** founding members. Being the individuals bearing the vision of the Ayeta Charitable hands Africa organisation are to remain the vision bearers and founders /chairperson/C.E.Os/ president of the organization.

### 1.1 Associate members, they shall consist of the following.

**[I] Management committee:** these being the members who operate and foresee the day today running of the home. These will include a warden, registered nurse, a social worker, a nursery teacher and three other officials elected by the permanent secretary of the ministry of gender and labor and social development.

**[ii] Board of members.** These being the members of the executive committee who provide advisory and over sight services to the organization.

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**[iii] Partners.** These being individuals who are not necessarily members of the Ayeta charity hands Africa organisation but support the work of the organization thus materially or financially.

**[IV] Associates.** These being individual donors and charitable organizations whether local or foreign, who have been admitted to the organization by the executive committee.

## **2.0 Termination of membership.**

**A member of the leadership team shall cease to be one under the following.**

**[I]** He/she has died or become a person of unsound mind.

**[ii]** He/she resigns from office in writing by giving a on months notifications to the founder or chairman/director of the [A.C.H.A]

**[iii]** He/she requested in writhing to resign by the majority of the leadership team or the founder/chairperson/vision bearer in which case it must be stated clearly why the leader in question is being an asked to resign

**[iv]** He/ she ceases to be an active member of the [A.C.H.A] for a period of 24 months without any expressed or sound reason

**NOTE.** If a resigned leader is to attend any [A.C.H.A] Transitional home leadership meeting, he/she will do so an ex-official and shall not vote or make any decision in the proceeding

## **ARTICLE 5: PROCEDURES FOR RECEIVING, CARINNG FOR AND RESETLING THE BABIES**

The Ayeta charitable hands Africa receive orphans and other vulnerable children in need of Protective care from Namisindwa and surrounding eastern districts. The children will only be received through the probation and social welfare office, the police and by court order. The [A.C.H.A] home is committed to resettling babies in safe, stable and loving families. The child care plan standard operating procedures.

Upon receiving of the children, the organization will [with the help of the police and local residents] record the detailed profiles of the children including the age which may be estimated of records are unknown, gender, weight, health and family linkages.

The organization will keep the babies in a safe and caring environment with professional handling by our multi-disciplinary team, whilst transparent arrangements are made for the babies in their permanent homes

The [A.C.H.A] transitional home has a medical team consisting of qualified professional nurses who will carry out regular health checks and deliver the standard vaccination programs to all the resident. The nurse will have on site support from pediatricians affiliated with Namisindwa regional referral hospital

The social worker who is Patriot, the management committee will work closely worth local authorities to locate any living relative of the resident babies. He will ensure that family placements are facilitated where possible and be responsible for undertaking strict background checks in this event when family placements are not found, the social worker will be key to facilitating fostering and adoption arrangements

## **ARTICLE 6: MEETING OF THE ORGANISATION.**

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**There shall be the following meetings**

**6.1 The management committee meetings shall be held quarterly for the purpose of**

**[i]** receiving communication from the executive committee of the organization pertaining to matters of policy, procedural issues envisioning and directions on goals of the organization

**[ii]** Receiving reports from every member of the executive committee other areas of services

**[iii]** Incorporating the planned activities activities of the home into the agenda for the following year.

**[iv]** Receiving the annual accounts of the organization

**[v]** Handling of any other businesses of which the executive committee may approve.

**6.2 board members meetings**

These shall be held from time to time as deemed necessary but in any case at least two times a year. The chair person/C.E.O/president shall chair the board meetings. During such meetings, the chairman of the organization shall present items for discussions but he executive committee. The chairperson shall continue to have interactive consultations with each board members as necessary. Board advisors will be free to advise the founders at any time.

**ARTICLE. 7 BOOKS OF RECORDS**

**The organization shall keep correct and complete books and records of.**

**[i]** Complete profiles of children including health records of religious affiliation and ethnic background.

**[ii]** The minutes list of approved registered members including their addresses at the registered office of the organization

**[iii]** Members of the executive committee with the details of the trustees and addresses.

**[iv]** The minutes of all meetings

**[v]** The inventory of all the property or assets both of immovable nature

**[vi]** Books of accounts including support partners and donors with their names and addresses

**[vii]** The annual general assembly meetings delegates will approve other books from time to time when deemed necessary.

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## **ARTICLE 8. FINANCES**

### **8.1 THE FINANCIAL YEAR**

#### **8.2 funding**

**The funds of the organization shall be derived from.**

- [I] personal funds of proprietors
- [ii] Partner contribution through regular donations and gifts
- [iii] Income generating projects such as agriculture
- [iv] Contribution from donor organizations [grants and gifts]
- [V] Fundraising

The organization shall receive from the above sources as specified and shall not hereby receive any funds with any strings attached and from any illegal sources such as funds from corrupt sources.

#### **8.3 account assignments**

The founders shall be the principle to the bank account, it will be the chairperson and treasurer to sign the resolution defining the purposes for which the funds shall be withdrawn and that it is in realization of the objectives of the organization.

#### **8.4 external audits.**

The organization financial reports statements and operations shall be audited annually by appointee's external auditors. The audited accounts shall be presented to the stake holders and presented in the annual general committee meetings. The audit shall be done in a period of two months after the closure of the financial year [that is within the first quarter of the next financial year]

## **ARTICLE 9: BY LAWS.**

The annual general meeting of the delegates may make by laws for the organization from time to time when needed arises.

The minutes of the meetings of the annual general delegates shall have force of bylaws when they have approved and signed.

## **ARTICLE 10: PROPERTY OF THE ORGANISATION**

The executive committee shall appoint three persons as trustees in whom shall be vested the custody of all land, building and other movable or immovable property and all investments and securities which shall be acquire by this organization



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## ARTICLE 11: AMENDMENT OF THE CONSTITUTION

additions or alternatives of any part of the foregoing articles including the name, objective of the organization may be made from time to time by the resolution of the management committee provided that such resolution is passed by not less than 1/3 majority members present at the voting.

## ARTICLE 12: DISSOLUTION

In case of the dissolution of the Ayeta Charitable hands Africa organization, the organizations assets/property will be transfer to organizations with the same aims and objectives as of the former. However, the [A.C.H.A] has no intentions to dissolve, but rather to keep the vision and mission statement to accomplishment.

We the undersigned members, appointed on behalf of [A.C.H.A whose names appear below, commit to continue in the formed constitution in pursuance of this formed organization aims and objectives.

NAMES	POSITION	CONTACTS	SIGNATURE.
1 MAYANJA JACKSON M	CHIEF EXECUTIVE OFFICER	+256756341107	_____
2 NAMANDA RICHARD	EXECUTIVE DIRECTOR	+25670046378	_____
3 MIRIAM ALIBA	TREASURER	+256705412535	_____
4 MUPUYA ROBERT	TREASURER	+256778011433	_____
5 NATUNGA HARRIET	MOBILISER	+2567704259975	_____
6 NAIGAGA MONICA	MOBILISER	+256757852711	_____
7 MIRIAM ALIBA.	MIBILISER	+256 705 412535	_____

Dated this .....day of..... in the year 2020

And prepared by Mayanja Jackson.

President/C.E.O

